



## Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:  
The Historic Christian County Courthouse  
100 W. Church Street, Room 100  
Ozark, Missouri, 65721  
On **July 9<sup>th</sup>, 2020** at **9:10 a.m.**

### MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	9:10 a.m.	10:15 a.m.
Ralph Phillips	Presiding Commissioner	Absent		
Mike Robertson	Eastern Commissioner	Present	9:10 a.m.	10:15 a.m.
Madi Hires	Executive Administrative Assistant	Present	9:10 a.m.	10:15 a.m.

Attendees: County Clerk Kay Brown, Auditor Amy Dent, Maintenance Supervisor Richard Teague, Public Administrator Ken Davis, Treasurer Karen Matthews

Western Commissioner Bilyeu will be serving as Presiding for today's meeting.

A quorum was established. Western Commissioner Bilyeu entertained a motion to approve the consent agenda, which included Christian County Commission's agenda for today, July 9<sup>th</sup>, 2020 as published, Christian County Commission's regular session minutes dated July 2<sup>nd</sup>, 2020, Christian County Commission's regular session minutes dated July 6<sup>th</sup>, 2020, Certified Court Order No. 07-09-2020-01 and Auditor Dent's request to create a new account line item in general revenue for nuisance animal fees (it was decided to pay these fees out of the miscellaneous line item instead, Auditor Dent will track these fees; If necessary in the future a separate line item can be created). Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Robertson. Nay: None. Absent: Phillips. Abstain: None.

The Commission met with County Clerk Kay Brown to discuss incurred costs for additional election assistants. At a recent Clerk's meeting it was discussed that some Counties would be providing hazard pay to election judges/assistants as an incentive to work the polls for the upcoming election (August 2<sup>nd</sup>); to compare, Greene County will be providing \$85.00 hazard pay. Clerk Brown noted that a number of judges have already called or visited the office to let her know they won't be able to work due to the current pandemic. As obtaining enough judges is difficult in any election year, it is incredibly difficult to have adequate numbers during a Presidential year as the polls are much busier. On top of this additional assistants are needed to sanitize voting stations and process address/name changes. Clerk Brown presented a spreadsheet showing costs of the most recent election compared with the needs of a presidential election year along with options of hazard pay to show the total cost to the County. Clerk Brown noted some of these costs could be reimbursed to the County by the CARES Act.

Western Commissioner Bilyeu inquired what the pay currently is for election judges and assistants. Clerk Brown stated regular election judges are paid a stipend of \$100.00, supervisory judges are paid

a stipend of \$147.00; additionally, they are both paid \$20.00 for attending mandatory training and supervisory judges are paid mileage for picking up and dropping off election supplies.

Eastern Commissioner Robertson agreed with Clerk Brown that she needs an incentive for judges and the \$50.00 hazard pay would be the mark to set it at. He inquired with Auditor Dent how this would be presented to the CARES Act Committee for reimbursement? Auditor Dent stated in an unofficial capacity, it was her recommendation for the Commission, if they so choose, to submit an application for reimbursement as a phase 2 project. If this application isn't approved by the Committee the Commission could decide to pay it out of the general revenue elections line item.

Western Commissioner Bilyeu entertained a motion to approve the request of Clerk Brown to add \$50.00 hazard pay to all election day workers (judges and assistants) as well as filling out a phase 2 application to submit to the CARES Act Committee. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Robertson. Nay: None. Absent: Phillips. Abstain: None.

The Commission met with County Clerk Kay Brown for her quarterly report. Clerk Brown presented her report, discussion was held. No action was taken.

The Commission met with Maintenance Supervisor Richard Teague for his quarterly report. Mr. Teague presented his report, discussion was held. No action was taken.


The Commission met with Public Administrator Ken Davis for his quarterly report. Administrator Davis presented his verbal report, discussion was held. No action was taken.

The Commission met with Treasurer Karen Matthews for her quarterly report. Treasurer Matthews presented her report, discussion was held. No action was taken.

The Commission met with Treasurer Karen Matthews for bank signature card updates. The letter presented will update all four accounts the County has with Ozark Bank. The accounts will still require the same two signatures; Presiding Commissioner Ralph Phillips and Treasurer Karen Matthews and the facsimile stamp will be utilized by Executive Administrative Assistant Madi Hires and Chief Deputy Treasurer Melissa Bilyeu. Western Commissioner Bilyeu entertained a motion to update the signature cards as presented. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Robertson. Nay: None. Absent: Phillips. Abstain: None.


The meeting was adjourned at 10:15 a.m.

  
Date: 7-16-2020

Hosea Bilyeu  
Western Commissioner

ABSENT  
Date: \_\_\_\_\_

Ralph Phillips  
Presiding Commissioner

  
Date: 07-16-2020

Mike Robertson  
Eastern Commissioner